



## LIBERTY COUNTY, TEXAS

**FIRE MARSHAL'S OFFICE**  
5345 HWY 146 N., LIBERTY TEXAS 77575  
936-253-8200

**NATHAN GREEN**  
Fire Marshal

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### Fire Plan Review Fee

Based on square footage

- 0-100,000 sq. ft. .... \$500 for the first 10,000 sq. ft. plus \$100 for each additional 2,000 sq. ft.\*
- 100,001 sq. ft. plus ..... for the first 10,000 sq. ft. plus \$150 for each additional 2,000 sq. ft.\*  
\*or fraction thereof
- Site plan review only, sites without buildings, includes civil plan review .....\$100

### Existing Occupancy

- Certificate of Occupancy/Life Safety Inspections (existing commercial occupancy) ..... \$250
- Listed/Registered/Licensed Child Care Home (care up to 12 children in primary care giver home less than 24 hrs.) ..... \$100
- Licensed Day Care Centers (13+ children under 14 yoa for less than 24 hrs.) ..... \$250
- Public Schools (K-12) ..... no fee
- All other Educational Facilities ..... \$200
- Foster Home (licensed for 1-6 children) ..... \$50
- Foster Home (foster to adopt) ..... no fee
- Foster Group Home (licensed for 6-12 children) ..... \$100
- Hospital or Nursing Home (per structure) ..... \$325
- Other 24-hr Care Facility (such as residential treatment, personal care centers).. ..... \$250
- Demolition ..... \$100

### Fire Systems

- Fire Sprinkler (less than 100 devices) ..... \$200
- Fire Sprinkler (100 or more devices) ..... \$200 plus .50¢ per device
- Fire Alarm (less than 100 devices) ..... \$200
- Fire Alarm (100 or more devices)..... \$200 plus .50¢ per device
- Ansul or Fixed Suppression System (per kitchen) ..... \$200
- Door Access Control (first 20 doors) ..... \$200



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- Door Access Control (21 or more doors) ..... \$200 plus \$20 per door
- All Hazardous Material Occupancies (add to basic fee schedule) ..... \$250
- Smoke Control, Elev. Recall, Standpiping, Dry Pipe Hose Connections, Wall Hydrants, Fixed Chemical Suppression \$200 ea.
- Occupancy Load Evaluation ..... \$75
- Fire Lane Design ..... \$200
- Inspection Assistance (assistance prior to permitting per inspector hour) ..... \$100
- Other Inspections (per inspector hour) ..... \$100
- Fire Expedite (five working days or after hours) ..... \$200
- Clearing Permit ..... \$500

### Other Fees

- Re-Inspection Fee (assessed after 2nd failed inspection) ..... \$100
- Additional Plan Review (assessed after two reviews - for each subsequent review, before approval) ..... \$250
- Additional Plan Review (assessed after plans approved).....1<sup>st</sup> review \$500; each additional review increase by \$250
- Investigation Fee (assessed for working without permit).....1<sup>st</sup> offense \$250; Each additional infraction \$1,000 per day
- Fire System Investigation Fee (assessed for working without a permit) .....cost of the original permit fee
- After Hour Inspection .....1<sup>st</sup> hour \$300 each additional half hour \$150
- Fireworks 1.3 Public display ..... \$150

### Notes:

1. All permits shall be on display at the site of the project prior to any work being started.
2. If a permit is not on display at the site or a permit has not been attained, the individual/contractor doing the work may incur an investigation fee of \$250.00 for the first offense and each additional infraction will increase to \$1,000.00.



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3. If a fire system permit is not on display at the site or a permit has not been attained, the individual/contractor doing the work may incur an investigation fee of the original permit fee. This fee is in addition to any permit fees or criminal charges.
4. If it has been determined that work has been done prior to pulling the permit, the contractor must cease doing any further work until a permit has been issued unless it has been determined that it is an emergency situation.

If building plans have been approved, any additional plan sheets submitted after approval will require the Additional Plan Review fee of \$500.00 for the first review each additional review will increase by \$250.00 .

If an inspection fails and the re-inspection fee is applied that fee must be paid prior to receiving any further inspections.

**\*\*The fee for site work permits are included in the building permit if the plans are submitted with the building plans as on combined submission. If the plans are submitted separately the fees for the building permit and site work permits will be charged separately and in their full amounts.**

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**FIRE MARSHAL  
PERMIT  
APPLICATION AND CHECKLIST**

**LIBERTY COUNTY FIRE MARSHAL'S OFFICE**

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**Liberty, TX 77575**

**936-253-8200**



## **FIRE PROTECTION SYSTEM REQUIRED DOCUMENTS**

- **TEXAS STATE COMPANY LICENSE NUMBER; OR**
- **REGISTRATION NUMBER**
- **ELECTRICIAN TDLR LICENSE NUMBER**
- **SIGNED/STAMPED ELECTRONIC PLANS**
- **Business Liability Insurance (Certificate of Liability Insurance)**

*\*\*\*\*As of February 26, 2020, if your business will be in an enclosed building, you will be required to get an occupancy permit. This one-time fee will be \$250.00\*\*\*\**

*\*\*\*\*All plans submitted are to be in compliance with  
NFPA 1 and NFPA 101, 2021 editions.\*\*\*\**



## LIBERTY COUNTY FIRE MARSHAL'S OFFICE

### **PERMIT APPLICATION**

DATE SUBMITTED: \_\_\_\_\_ BUILDING PERMIT # \_\_\_\_\_

#### **SITE LOCATION**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Site Address: \_\_\_\_\_

Project Name: \_\_\_\_\_ Building Occupancy Classification: \_\_\_\_\_

#### **NEW CONSTRUCTION**

**FEE AMOUNT (see schedule) \$** \_\_\_\_\_

General Contractor Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_ Fire plan Review

\_\_\_\_\_ Automatic Fire Sprinkler

\_\_\_\_\_ Automatic Fire Alarm

\_\_\_\_\_ Ansul or Fixed Fire Suppression

\_\_\_\_\_ Door Access Control

\_\_\_\_\_ Other – Specify from Fee Schedule \_\_\_\_\_

Value of work\$ \_\_\_\_\_ Gross Building Square Footage of Project: \_\_\_\_\_

Texas State License or Registration Number \_\_\_\_\_

#### **EXISTING OCCUPANCY**

**FEE AMOUNT (see schedule) \$** \_\_\_\_\_

\_\_\_\_\_ Certificate of Occupancy / Life Safety Inspection

\_\_\_\_\_ Licensed Day Care Home

\_\_\_\_\_ Licensed Day Care Facility

\_\_\_\_\_ Public School

\_\_\_\_\_ Other Educational Facility

\_\_\_\_\_ Foster Home \_\_\_\_\_ Foster Group Home

\_\_\_\_\_ Foster to Adopt

\_\_\_\_\_ Hospital or Nursing Home

\_\_\_\_\_ Other 24-Hour Facility

\_\_\_\_\_ Demolition

Other (Specify) \_\_\_\_\_

Building Square Footage: \_\_\_\_\_

**CONTACT PERSON (This person is designated to receive all project communications)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**BUILDING INFORMATION**

Automatic Sprinkler required      Yes ☐ No ☐      Alarm      Yes ☐ No ☐

Automatic Sprinkler provided      Yes ☐ No ☐      Hazardous Materials      Yes ☐ No ☐

Quick response heads throughout      Yes ☐ No ☐      Basement      Yes ☐ No ☐

Quick response heads per Occupant      Yes ☐ No ☐      Fire Area      Yes ☐ No ☐

Number of Stories \_\_\_\_\_

**Expiration of Plan Review: Applications** for which no work was initiated within 180 days following the date of application or approval date shall expire and all fees paid shall be forfeited. Upon written request of the applicant, the Fire Marshal may grant a 90-day extension to the Plan Review time.

No application shall be extended for a period of more than 90 days.

**BUILDING OWNER or AUTHORIZED AGENT:**

*I hereby certify that I am authorized to sign this application and to the best of my knowledge and belief it is true and correct.*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE